

# NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY MONTHLY MEETING

Meeting Minutes  
December 16, 2010

1. Call To Order - Chairman Montgomery called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:15am CST on December 16, 2010 in Gulf Breeze at the Gulf Breeze City Hall Meeting Room.

## **Members Present:**

Robert B. Montgomery, Chairman

Stephen K. Norris, Vice Chairman

James F. Anders, Secretary/Treasurer

Wakulla County (Vacant)

Bob McGill

Ashton Hayward

J. Carey Scott III

Jason Alderman with FDOT

## **Staff Present:**

Nick Beninate, General Counsel

## **Members Absent:**

Cheryl Sanders

2. **Welcome** Chairman Montgomery welcomed everyone to the NFTCA meeting in Gulf Breeze, Florida
3. **Approval of Minutes** Monthly Meeting October 28, 2010.  
Mr. Scott made motion to approve, seconded by Mr. Anders and unanimously approved.

#### **4. New Business**

##### **A. Approval of Invoice – Harrison, Sale, McCloy, Duncan & Jackson, General Counsel, \$3,933.18**

Mr. Anders made a motion to approve, seconded by Mr. Scott & unanimously approved.

##### **B. Approval of Invoices for legal ads, \$322.85**

Mr. McGill made a motion to approve, seconded by Mr. Anders & unanimously approved.

##### **C. Financial Report Review**

Amy Paulk reviewed the Financial Report with the Board (attached). Mr. McGill made a motion to approve, seconded by Mr. Anders & unanimously approved.

##### **D. RFP & RFQ Discussion**

Chairman Montgomery stated there were three firms that submitted proposals, Grimail Crawford, Salt Marsh and James Moore & Company. The Chairman suggested the James Moore & Company submittal not be considered since they did not list an hourly rate for their services. The company simply stated the duties could be performed for \$3000 per month. Mr. McGill had questions regarding the hourly rate for the Grimail Crawford staff. He also had concerns about dismissing the James Moore & Company submittal. He read the RFP and stated he felt the proposal met the qualifications as stated in the RFP. Chairman Montgomery tabled the agenda item until the next monthly Board meeting. He stated he would make contact with the firm in question and see if they could provide hourly rates.

Chairman Montgomery stated they would move on to the General Planning Consultant presentations. Mr. Beninate stated there had been numerous discussions with FDOT and Federal Highway. It was agreed the Board could move forward with only two submittals.

Ray Reissener, representing Preble-Rish, made a presentation to the Board. He introduced Nick Arnio, with RS&H, explaining the two firms would work as a team. Mr. Reissener also reviewed his qualifications and past work history with the Board.

The second presentation was made by Bob Kellner with HDR. Mr. Kellner introduced the staff that would be available to work with the Board. Mr. Kellner focused on the Eglin Bypass project and what his firm had accomplished by coordinating with the Mid Bay Bridge Authority. Mr. Kellner also stated that HDR had teamed with Grimail Crawford to perform any Administrative tasks for the Board.

After the presentations, Mr. Beninate distributed ballots and asked each Board member to rank the two firms. Mr. Beninate tallied the votes. HDR was ranked as number one by Chairman Montgomery, Mr. Hayward & Mr. McGill. Preble-Rish was ranked number one by Mr. Anders, Mr. Norris & Mr. Scott. Mr. Beninate announced there was a tie.

Mr. Anders stated he would defer to the Chairman since he would be the one that would be responsible for working closely with the selected firm. Mr. Scott also stated that he would defer to the Chairman. Chairman Montgomery stated that both firms were qualified and both could perform the duties as requested by the Board. He had ranked HDR as number one because of the working relationship they had established with Eglin and the Mid Bay Bridge Authority. Chairman Montgomery announced the selection of HDR as the General Consultant for the Authority.

Mr. McGill made a motion for the Chairman to begin negotiations with HDR, seconded by Mr. Hayward, and unanimously approved.

**PUBLIC COMMENTS:**

There were no public comments.

**OTHER BUSINESS:**

The meeting adjourned at 12:25 pm, CST.