

NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY MONTHLY MEETING

Meeting Minutes

October 28, 2010

1. Call To Order - Chairman Montgomery called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:00am EST on October 28th 2010 in Port St. Joe at the Gulf County Commission Meeting Room.

Members Present:

Robert B. Montgomery, Chairman

Stephen K. Norris, Vice Chairman

James F. Anders, Secretary/Treasurer

Wakulla County (Vacant)

Cheryl Sanders

J. Carey Scott III

Jason Alderman with FDOT

Staff Present:

Nick Beninate, General Counsel

Members Absent:

Robert E. McGill III & Ashton Hayward

2. **Welcome** Chairman Montgomery welcomed everyone to the NFTCA meeting in Port St. Joe, Florida.
3. **Approval of Minutes** Monthly Meeting August 26, 2010.
Mrs. Sanders made motion to approve, seconded by Mr. Norris and unanimously approved.

4. New Business

A. Approval of Invoice – Harrison, Sale, McCloy, Duncan & Jackson, General Counsel, \$3,216.50

Mrs. Sanders made motion to approve, seconded by Mr. Norris & unanimously approved.

B. Approval of Invoice – Harrison, Sale, McCloy, Duncan & Jackson, General Counsel, \$1,415.00

Nick Beninate stated there was a \$900 charge that should be omitted from the invoice. Motion made to approve invoice after correction of the error by Mr. Scott, seconded by Mrs. Sanders and unanimously approved.

C. Approval of Invoices for legal ads (RFP, RFQ and Meeting Notification)

Invoices were listed separately on agenda. Mr. Norris made a motion to approve all invoices for the RFP, RFQ and meeting notifications, seconded by Mr. Anders, unanimously approved.

D. Financial Report Review

Mr. Anders made motion to approve the Financial Report, seconded by Mr. Scott and unanimously approved.

E. Audits for 2008 & 2009 Discussion

Chairman Montgomery stated the 2008 & 2009 Audits were completed. A copy had been provided to all Board members. Chairman Montgomery asked Nick Beninate if the Audits had to be approved by the Board. Mr. Beninate replied no.

F. Renaming Eglin Bypass” Discussion

Mr. Anders stated that Eglin officials had indicated they would like for this segment to be renamed. He suggested Northwest Florida Bypass, Fort Walton Bypass or Choctawhatchee Bypass. Chairman Montgomery suggested Northwest Florida Bypass, the Board agreed.

G. Planning Feasibility Study Update by Jason Alderman

Jason Alderman stated the Turnpike was still gathering and analyzing data. Jim Devries and Howard Hodge from FDOT had met with Eglin and Hurlbert officials on October 6th. Howard Hodge, FDOT Project Manager, stated the Turnpike had narrowed it down to three corridors. They had met with Eglin and Hurlbert officials to identify and address any areas of concern. He stated the Eglin and Hurlbert officials were cooperative and in favor of the project. Chairman Montgomery stated he would like to be included in the next meeting with Eglin. Mr. Hodge stated the Turnpike was coordinating with the Mid Bay Bridge Consultant to ensure traffic models are accurate. Mr. Hodge stated the Turnpike hoped to have a detailed presentation ready for the Authority in January or February.

H. RFP & RFQ Discussion

Chairman Montgomery stated he had received only two submittals for the RFP and two submittals for the RFQ. Mr. Beninate stated that he had been in contact with FDOT and Federal Highway. After these discussions, he recommended the Board re-advertise the RFP & RFQ to try and get at least three submittals. Mr. Beninate stated the submittals that were already received were good. However, the firms could chose to re-submit after the new advertisement, but it wasn't a requirement. Mr. Beninate suggested the Board not share the current proposals with anyone. This may give a firm a competitive advantage. Mr. Anders asked ho the selection process would work. Chairman Montgomery stated Administrative Services RFP would be discussed at the next Board meeting. If there were less than five submittals for the General Planning Consultant, all submittals would be reviewed by the entire Board. If more than five were received, the Executive Committee would shortlist to three firms. Chairman Montgomery asked Mr. Beninate to prepare a letter to the firms that had already submitted to make them aware of the new RFP and RFQ advertisements. Chairman Montgomery stated that since Amy Paulk's firm had submitted a proposal, Mr. Beninate would handle the re-advertisements.

PUBLIC COMMENTS:

Andy Smith from Apalachicola Riverkeepers suggested at the next Board meeting held in Apalachicola, the Board have a presentation specific to the Apalachicola area. He stated the community felt they were not part of the process and this may help the situation.

Chairman Montgomery acknowledged this as a good idea.

OTHER BUSINESS:

Chairman Montgomery asked Mr. Beninate if the Executive Committee could approve invoices if there wasn't a quorum. Mr. Beninate stated the Executive Committee had the authority to approve invoices as well as other matters as allocated by the Board. He stated the Executive Committee was made up of the Chairman, Vice Chairman and Secretary/Treasurer.

Jason Alderman suggested the Board include a statement in the RFQ to let a potential firm know that if selected, this would not preclude them from future work, for example a PD& E study. He stated this may encourage more firms to submit. Chairman Montgomery agreed and asked Mr. Beninate to handle.

Chairman Montgomery stated the next Board meeting would be held in Gulf Breeze on November 18th at 10:00 CST.

The meeting adjourned at 11:35 a.m., EST.