

# NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY MONTHLY MEETING

## Meeting Minutes

January 5, 2012

1. Call To Order - Chairman Montgomery called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:00 am CST on January 5, 2012 in Destin, Florida at the Destin City Hall.

### **Members Present:**

Robert B. Montgomery, Chairman

Stephen K. Norris, Vice Chairman

James F. Anders, Secretary/Treasurer

J. Carey Scott III

Bob McGill

Wakulla County (Vacant)

Escambia County (Vacant)

### **Staff Present:**

Nick Beninate, General Counsel

### **Members Absent:**

Cheryl Sanders

2. **Welcome** Chairman Montgomery welcomed everyone to the NFTCA meeting in Destin, Florida
3. **Approval of Minutes** Monthly Meeting January 5, 2012  
Mr. Norris made motion to approve, seconded by Mr. Scott and unanimously approved.

### 4. **Financial Report**

Chairman Montgomery asked if anyone had any questions regarding the Financial Report.

### 5. **New Business**

- A. **Approval of Invoice – Harrison, Sale, McCloy, Duncan & Jackson, General Counsel, \$2,016.46**

Mr. Anders made a motion to approve, seconded by Mr. Scott & unanimously approved.

**B. Approval of Invoice – Harrison, Sale, McCloy, Duncan & Jackson, General Counsel, DR/GCI, \$350.00**

Mr. Norris made a motion to approve, seconded by Mr. Scott & unanimously approved.

**C. Approval of Invoice – HDR/GCI, \$15,960.59**

Mr. McGill made a motion to approve, seconded by Mr. Scott & unanimously approved.

**D. Consideration of Resolutions for Invoice Approval**

Nick Beninate mentioned the Resolution adopted by the Board in 2008 delegating invoice approval to the Executive Committee. Mr. Beninate reviewed Resolution 12-01 which would give the Executive Committee the authority to approve invoices. The Executive Committee would be made up of the Chairman, Vice Chair and the Secretary/Treasurer. Resolution 12-02 would allow the Board to create a Financial Committee that would also have the authority to approve invoices. Mr. Beninate stated the meetings would have to be noticed as public meetings. Chairman Montgomery stated he would like the Financial Committee to be made up of the Board members that were in the closest proximity to each other. He suggested himself, Mr. Anders and Mr. McGill. Mr. Scott made motion to approve both resolutions, seconded by Mr. Norris and unanimously approved.

**E. Discussion of Spending Authority for Chairman**

Nick Beninate stated the Board could approve for the Chairman to have spending authority with an agreed upon spending limit. He suggested the amount of \$1500. The Board agreed to have Mr. Beninate draft a resolution to give the Chairman spending authority for expenses up to \$1500.

**F. Discussion/Approval Amended Scope of Services**

Bob Kellner reviewed the goals for the amended scope of services which included coordination and outreach to the TPO's, Transportation and Planning Agencies in the area. He also discussed the different approaches between the current plan and the future plan. Current - utilized three area TPO traffic models, Future – utilizes districtwide model; Current – stakeholders presented with plan after projects identified, Future – stakeholders involvement is integrated into plan process; Current – plan based on toll feasibility, Future – prioritization based on benefit. Steve Schnell reviewed the Business Case Process and outlined the Tasks which included evaluating Regional benefits. Bob Kellner stated this would be a year long schedule with a Master Plan available in December. Mr. Anders stated he wanted this to be a coordinated effort and for all agencies to be engaged in the process. Mr. Kellner stated they would look to the Legislators for potential funding and the business plan would be a guiding document that all agencies could refer to. He also stated that the Board was voting on amending the current JPA to reallocate funds. Jimmy Smith from FDOT stated the amended JPA was a collaborative effort with FHWA and FDOT verbally approving the document. He also stated that FHWA was very pleased to see the Authority reaching out to the TPOs and involving them in the process. Bob Kellner stated that federal funding would not be available without showing sustainability, why is Northwest Florida investible? States are competing for federal funding and Northwest Florida must be competitive. Chairman Montgomery asked what the final product would be. Steve Schnell stated each project would have a breakdown of cost and benefit.

Mr. Norris made motion to approve scope, seconded by Mr. Scott and unanimously approved.

Chairman Montgomery stated he wanted the website functioning as soon as possible.

Bob Kellner stated there would be a photographer at the March meeting to take photographs of each Board member for the website.

Chairman Montgomery wished Jimmy Smith with FDOT good luck with his future endeavors.

**PUBLIC COMMENTS:**

There were no public comments.

The meeting adjourned at 11:10 pm, CST.