

NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY

ROBERT B. MONTGOMERY, CHAIRMAN
JAMES F. ANDERS II, VICE-CHAIRMAN
J. CAREY SCOTT III, SECRETARY/TREASURER
STEPHEN K. NORRIS
CHERYL K. SANDERS
SCOTT GABY
GORDON SPRAGUE
PETER BOS
TOMMY BARFIELD-EX OFFICIO



AGENDA

October 20, 2016

10:00 a.m. – 12:00 p.m. CT

Walton Area Chamber of Commerce

Conference Room

63 South Centre Trail

Santa Rosa Beach, Florida

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Minutes**

Regular Authority Meeting: June 23, 2016

4. Financial Report

Financials
Proposed 2017 Budget

5. New Business

- A. Approval of Invoice – Harrison Sale McCloy - \$ 175.00
- B. Approval of Invoice – Harrison Sale McCloy - \$ 52.50
- C. Approval of Invoice – HDR - \$ 3,663.78
- D. Amtrak / DeFuniak Springs Rail Stop
- E. Proposed 2017 Board Meeting Dates and Locations

6. Public Comments:

7. Next Meeting Date: To Be Determined

8. Adjournment:

NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY BOARD MEETING

Board Meeting Minutes

October 20, 2016

1. Call To Order

Chairman Montgomery called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:10 a.m. CT on October 20, 2016 at the Walton Area Chamber of Commerce, Santa Rosa Beach, FL.

Members Present:

Robert B. Montgomery, Chairman
James F. Anders, II, Vice-Chairman
J. Carey Scott, III, Secretary/Treasurer
Peter Bos, Member
Cheryl Sanders, Member
Gordon Sprague, Member

Staff Present:

Nick Beninate, Attorney
Alicia Stephen, Administration

2. Pledge of Allegiance

Pledge was conducted and Chairman Montgomery welcomed everyone.

3. Approval of Minutes

Review of meeting minutes from June 23, 2016. Mr. Carey Scott made a motion to approve meeting minutes and Ms. Cheryl Sanders seconded the motion. The motion was unanimously approved.

4. Financial Report

Alicia Stephen explained the financials. Mr. Scott asked if the format was useful and easy to prepare the financials and Alicia answered yes. Alicia also explained that it was the same format that Ms. Anita Mayer created and used during her time with the Authority. Ms. Sanders made a motion to approve the financials as presented and Mr. Jim Anders seconded the motion. The motion was unanimously approved.

Alicia presented the draft 2016-2017 Budget. Mr. Beninate explained that it was decided during discussions of last year's budget that 2016 and 2017 would simply split the remaining Authority budget in half. Nick brought a copy of the executed Fifth Amendment to the Agreement between FDOT and the Authority which explains the budget breakdown per Task and Discipline. Resolution 16.01 – Adopting the FY 2016/2017 Budget was distributed to the Board members. Mr. Sprague made the motion to accept Resolution 16.01 and the 2016-2017 Budget as presented. Mr. Scott seconded the motion and the motion was approved.

5. New Business

A, B, C - Following a review of the invoices, Mr. Scott made a motion for approval of all 3 invoices presented, 2 for Harrison Sale McCloy and 1 for HDR. Mr. Sprague seconded the motion and it was unanimously approved.

D. Mr. Anders had anticipated that someone from the Walton County Economic Development Alliance was going to be present to answer questions from the Board about the push for Amtrak to provide a passenger rail stop in DeFuniak Springs. Mr. Anders explained the letter that he'd added to the agenda for Board discussion and requested that the Authority provide a letter of support to the Alliance's Chairperson, Sara Comander. Ms. Sanders moved that the support letter be written, signed by Chairman Montgomery and sent to the Alliance. Mr. Scott seconded the motion and also offered to draft the letter. Board unanimously approved.

Mr. Sprague suggested that we review the Master Plan and begin outreach on a project. Chairman mentioned that he'd recently had a meeting scheduled with FDOT's District 3 Secretary Tommy Barfield but the meeting had to be cancelled due to Hurricane Hermine. He also mentioned that Secretary Barfield was retiring at the end of the month so this suggestion might need to wait a little while. Mr. Sprague agreed.

E. A discussion came up about the difficulty of having enough Board members for a quorum at the quarterly meetings. Is there a possibility of meeting via conference calls? Mr. Beninate explained that someone can call in but it doesn't work to make a quorum. He suggested that the Board might consider having just one Board meeting and resolve to delegate the quarterly meetings to the Executive Committee and expand that committee's duties. This way the invoices could be processed regularly and when the Board had business to take care of, the full Board meeting could handle that. Mr. Gordon Sprague made a motion to expand the Executive Committee's duties and change the quarterly Board meetings to Executive Committee meetings and one annual Board meeting. Mr. Carey Scott seconded the motion and the Board unanimously approved.

Following the discussion of expanding the Executive Committee's responsibilities, the Board discussed keeping the quarterly meetings in locations convenient to the Executive Committee members. Ms. Sanders suggested that the February meeting be held in Apalachicola. Mr. Scott suggested that the following meeting, scheduled in May, be held in Panama City and Mr. Bos said that he'd be glad to assist in arranging for a meeting place in Destin for August. Chairman Montgomery suggested that the Walton Area Chamber of Commerce would be a good place for November's meeting. Mr. Anders made a motion that the Board accept these places and dates for the 2017 meeting schedule and Mr. Sprague seconded. The Board unanimously approved.

6. Public Comments

N/A

7. **Next Meeting Date**

On February 23, 2017 in Apalachicola, FL. The meeting location to be determined and placed on the website.

8. **Adjournment**

Mr. Bos made a motion to adjourn the meeting. Mr. Anders seconded the motion and it was unanimously approved.

The meeting adjourned at 10:55 a.m. CT.