

NORTHWEST FLORIDA TRANSPORTATION CORRIDOR AUTHORITY MEETING

Board Meeting Minutes

September 20, 2018

1. Call To Order & New Business

Chairman Montgomery called to order the meeting of the Northwest Florida Transportation Corridor Authority at 10:00 a.m. CT on September 20, 2018 at Walton Area Chamber of Commerce in Santa Rosa Beach, FL.

Members Present:

Robert B. Montgomery, Chairman
James F. Anders, II, Vice-Chairman
Peter Bos, Member
Scott Gaby, Member
Cheryl Sanders, Member
Gordon Sprague, Member

Staff Present:

Nick Beninate, Attorney
Alicia Stephen, Administration
Robert Kellner, HDR Vice President

2. Pledge of Allegiance

Pledge was conducted and Chairman Montgomery welcomed everyone.

3. Approval of Minutes

Cheryl Sanders made a motion to approve the February 8, 2018 meeting minutes and Scott Gaby seconded the motion. The motion passed unanimously.

Cheryl Sanders made a motion to approve the May 8, 2018 meeting minutes and Peter Bos seconded the motion. The motion passed unanimously.

4. Financial Report

Alicia Stephen explained the financials reflecting the Authority's bank account balance.

Nick Beninate explained that the 2018 Budget should have been voted on last year but due to the inability to have a quorum for the vote, this wasn't done. This needs to be done prior to approving any payments of invoices.

Gordon Sprague made a motion to approve the 2018 Fiscal Year Budget and Peter Bos seconded the motion. The 2018 Budget as proposed was unanimously approved.

Nick then suggested that the 2019 Budget be discussed following the discussion of Agenda Item 5.A. Inactive Status (Resolution 18-02).

5. New Business

A. Chairman Montgomery asked if it was legal to go inactive and Nick Beninate said that it is. Nick then explained that to dissolve the Authority requires a unanimous vote while going inactive can happen with a majority vote.

Gordon Sprague asked that if the Authority were inactive and then chose to re-activate (thanks to funding and a potential project), what would need to happen? Nick explained that the Authority would hold a meeting and the Board would vote to re-establish itself.

Cheryl Sanders stated that she doesn't want this to happen but understands the situation that the Board is in and agreed that inactivity is what needs to occur at this time.

Scott Gaby agreed that it appears to be the only alternative at the moment.

Nick Beninate suggested that Board members should keep their eyes open for public / private projects. Peter Bos, Bob Kellner, and the Chairman agreed that this was a good suggestion.

Gordon Sprague made a motion that as a result of the Board's discussion and overall agreement, the Board should vote to approve Resolution 18-02. Jim Anders seconded the motion and the Board approved the motion unanimously.

4. Financials (cont'd.)

2019 Budget

Alicia Stephen explained that the 2019 Budget reflects the amount of money remaining after paying the invoices reflected on the agenda.

Peter Bos said that he would like for the 2019 Budget to be revised to put all remaining funds under Board Expenses (\$1015) with \$1 remaining for Total Reserves.

Peter Bos made a motion to approve the 2019 Budget following the suggested revisions. Gordon Sprague seconded the motion and the motion passed unanimously.

5. New Business (cont'd.)

B: Gordon Sprague made a motion to approve the Board members' past and current travel expenses. Peter Bos seconded the motion and the motion passed unanimously.

C-J: Gordon Sprague made a motion to approve all eight Hand Arendall Harrison Sale LLC invoices and Peter Bos seconded and invoices' payment motion was unanimously approved.

K: Approval of website costs for upcoming year. The entire Board agreed that the website needs to continue to stay up and running and the Board's finances will keep this going for the time being. Should the Board's funds run out, the Board unanimously

agreed that they would donate the funds necessary to maintain the website. Alicia Stephen mentioned that an HDR employee is currently maintaining the website and Peter Bos volunteered staff to do the maintenance. Alicia will have the HDR employee contact Peter Bos to provide the information necessary to transfer the website responsibilities.

Motion was made by Gordon Sprague to keep the website up and running with the transfer of responsibilities from HDR to Peter Bos' staff. Chairman Montgomery seconded the motion and the Board voted unanimously to pass it.

L: Cheryl Sanders made a motion to pay the invoices for the legal ads that ran for the meeting. Jim Anders seconded the motion and the motion passed.

M: Following an appreciative discussion by the Board members of the work that HDR has done on behalf of the Board, both Bob Kellner and Alicia Stephen (HDR) mentioned how proud they were to have been involved with the Board. Cheryl Sanders mentioned her upcoming retirement from the Franklin County Board of County Commissioners and wanted to thank Chairman Montgomery for his professional work during all these years on the Board as well as all the other Board members.

Prior to adjourning the meeting, Nick Beninate reminded the Board members that they must abide by the Sunshine laws even though the Board will be inactive.

There were no public comments.

The meeting adjourned at 10:50 a.m. CT.